

Board Connection Volunteer Position Description Instructions Overview

There are many excited individuals seeking to serve on a board. But what does it take to find a board member that will fit best with your organization? Finding the ideal board member can be a smooth process when an organization presents a clear message in their outreach efforts. Therefore, presenting clear expectations in the Board Member position description is one effective way to draw successful candidates.

In view of that, in your organization's Hands On Connect Board position description, please consider providing key elements trained Board-level volunteers would want to know. To ensure successful outreach results, please answer the following questions in the body of your Board position description:

1. What skill set(s) are paramount now in your board (such as CPA, IT, deep community connections for development)?
2. Is there a give and/or get expectation from each board member?
3. What is the frequency and time of Board meetings (i.e. number of meetings each year, work day or weekend, mid day or evening)?
4. When is the Board position expected to be filled (i.e. ASAP, standard FY start dates of 4/1, 7/1, 1/1)?
5. Anything else that you would like interested candidates to know?

Remember, Board position descriptions should be clear and action-driven.