

Position # 1-A -013



**POSITION TITLE:** Clinical Director  
**SALARY LEVEL:** Part-Time or Consultant; DOE  
**REPORTS TO:** Executive Director  
**HOURS:** Part-Time or Consultant; Monday – Friday between 8am -5pm (hours may vary according to agency needs). Some evening and weekend hours required.  
**TO APPLY:** Send resume and cover letter to [jaaziel@sucasadv.org](mailto:jaaziel@sucasadv.org)

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**POSITION SUMMARY:** Under the direction of the Executive Director and in collaboration with the program manager, the Clinical Director will ensure that all direct service staff are providing responsive and appropriate domestic violence prevention and intervention services to survivors. Clinical Director will oversee all MSW/MFT interns & trainees and utilize evidence-based practices in all agency programs. Clinical Director will work in collaboration with the program manager to provide education, expertise, leadership in implementing quality best practices across the organization, participation development and attainment of team, program, and agency goals.

**DUTIES AND RESPONSIBILITIES:**

- Incorporate, train, and implement evidence-based practices/programs to all program staff, volunteers and managers including the utilization of trauma informed practices
- Conduct individual and group clinical supervision as required by the BBS.
- Assess and direct continuous quality assurance/improvement to ensure quality and effectiveness of service delivery, including quality planning and strategies, compliance and corrective-action management experiences.
- Approve case assessments, clinical & service notes and collaborate on treatment planning with direct service staff, volunteers, interns, and trainees, in order to determine most appropriate interventions and treatment modality.
- Provide support as needed during contractual/manager/staff meetings, internal/external audits, trainings, grant proposal writing, site visits and evaluation of program staff to ensure compliance with contracts and agency policies and procedures.
- Additional duties assigned as needed.

**MINIMUM QUALIFICATIONS:**

- Licensed MSW, MFT, or related Clinical Master's Degree, with a minimum of five years of experience in clinical work, management/ administration/ program development, and coordination/ personnel.
- Eligible to supervise MSW/MFT interns and trainees in accordance to rules and regulations under the Board of Behavioral Sciences
- Experience in evidence-based programs such as: motivational interviewing; harm reduction; seeking safety; cognitive behavioral therapy; and trauma-focused cognitive processing therapy
- Exceptional leadership skills

Clinical Director

12/18/2018

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- Dynamic communications skills, using effective tools and techniques, and engaging public speaking skills.
- Positive, effective oral and written communications with a wide range of individuals, including in emotionally charged and stressful situations
- Proven ability to problem-solve, mediate, and manage people in a positive and constructive environment
- Oversight and management experience with 24/7 housing/hospitality-related programs, desirable.
- Ability to handle and prioritize multiple tasks and/or projects, and ability to work independently as well as cooperatively as a team member
- Knowledge of the complexity of domestic violence (DV) issues for the victims and their children. Experience with victims of domestic violence and child abuse or others suffering from trauma.
- Certification in the 40-hour domestic violence services training required by the State of California, registration upon 30 days of employment acceptable.
- Flexibility regarding work setting, schedule, responsibilities, clients, and colleagues and to assist with crisis' as needed.
- Valid CA driver's license, own automobile; and auto liability insurance

**This job description is not intended to be all-inclusive. Su Casa ~ Ending Domestic Violence reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. Su Casa ~ Ending Domestic Violence is an equal opportunity employer and complies with the Americans with Disabilities Act.**